HILLBROW PRIMARY SCHOOL

"Excellent Foundation for Future Success"

159 Main Street, Lusikisiki 4820 • OR Tambo Coastal District, Eastern Cape
Department of Basic Education • EMIS: 200500494 • Enquiries: 083 707 4866

ADMISSIONS POLICY & ENROLMENT GUIDELINES

STATUTORY ADMISSIONS FRAMEWORK • SOUTH AFRICAN SCHOOLS ACT (ACT 84 OF 1996) • 2026 / 2027

1. Statutory Basis & Institutional Character

Hillbrow Primary School is an established Public Primary School situated in Lusikisiki within the OR Tambo Coastal District of the Eastern Cape. In accordance with the South African Schools Act 84 of 1996 and Department of Basic Education directives, the school serves learners from Grade R through Grade 7, delivering the national Curriculum Assessment Policy Statements (CAPS) curriculum. As a Quintile 3 public primary institution, Hillbrow Primary operates as a no-fee school.

2. Non-Discriminatory Admissions Principle

Admission to Hillbrow Primary School is conducted without discrimination on grounds of race, gender, ethnic origin, social origin, religion, or language. Every qualifying child within our catchment feeder zone has an equitable opportunity to seek enrolment, subject to verified physical capacity and statutory age cohorts.

3. Statutory Age Requirements (CAPS Standards)

Under national Department of Basic Education norms, learners must comply with age requirements: for Grade R admission, the child must turn five (5) years old by 30 June in the year of admission; for Grade 1 admission, the child must turn six (6) years old by 30 June of the enrolment year. Age verification via an unabridged birth certificate is legally mandatory.

4. Enrolment Procedure & Official Verification

Enrolment enquiries and application forms must be registered with the School Administration Office. Applications must be accompanied by all prescribed supporting documentation as outlined in the official Enrolment Checklist. Submissions lacking required verifications will be placed on pending verification status.

5. Academic Phases & School Organization

Educational delivery is structured across four statutory phases: Early Childhood Development (Grade R), Foundation Phase (Grades 1–3, prioritizing fundamental literacy and numeracy), Intermediate Phase (Grades 4–6, integrating Natural Sciences, Social Sciences, and Technology), and Senior Phase (Grade 7, bridging foundational learning into secondary academic preparation).

6. Administrative Office Hours & Contact

Parents and guardians are warmly invited to engage with the School Administration Office regarding application dates, feeder boundaries, and grade placements. The school office operates Monday through Friday during official provincial school terms at 159 Main Street, Lusikisiki (Enquiries: 083 707 4866).

INSTITUTIONAL METRIC	VERIFIED SPECIFICATION	ADMINISTRATIVE AUTHORITY
School Classification	Public Primary School (Grades R – 7)	Eastern Cape Dept of Education
National Quintile & Fees	Quintile 3 • No-Fee Institution	National Norms & Standards (SASA)
Curriculum & Standard	CAPS (Foundation, Intermediate, Senior)	Department of Basic Education
Executive Leadership	Principal: Mr T Wopula • Deputy: Mrs L.B. Mbioza	School Governing Body (SGB)

Official Endorsement: This publication serves as an institutional overview of admissions regulations for the 2026/2027 academic period. For specific placement decisions, feeder boundaries, or SGB policies, consult the School Principal, Mr T Wopula, and Deputy Principal, Mrs L.B. Mbioza, at the school office.